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## Top 21 Medical Receptionist Interview Questions

- 1)What are cpt billing codes and how they help patients?
- 2)Assume a situation in which a patient misses his scheduled appointment but appears at a later time and is fighting to get treated at a priority. How will you handle this situation?
- 3)Share any three major responsibilities of a medical receptionist.
- 4)Maintaining “confidentiality” is an important and necessary trait for medical receptionists. Justify this statement.
- 5)What is your understanding of the icd 10?
- 6)What do you mean by assessment of the medical bills? Explain in the context of reimbursement of medical expenses.
- 7)What are the cpt codes for anesthesia and radiology mentioned in the category I of the cpt codes?
- 8)Describe about a time when you showed commitment at your workplace.
- 9)What do you mean by the term “extra-cellular fluids”?
- 10)What are the basic qualities that every medical receptionist must possess?
- 11)As a medical receptionist you will be working in a team. How do you maintain an excellent rapport with your team members?



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- 12) Medical receptionists need to attend several phone calls all of which are recorded for quality purposes. How open are you to accepting negative feedbacks and criticisms?
- 13) As a medical receptionist you will be required to liaise. How much do you understand about this aspect of your job?
- 14) Name a few best medical billing software that you are aware of.
- 15) Can you explain to me the basic composition of blood?
- 16) We all need something which compels us to perform to the best of our abilities. What motivates you to work?
- 17) Working as a medical receptionist will require you to handle several people including troubled patients and their relatives. How do you manage your work related stress?
- 18) When can you start working with us?
- 19) Receptionists are busy employees and are required to perform several tasks in a single business day. How do you prioritize these tasks for timely completion of all of them?
- 20) What are your salary expectations?
- 21) Do you have any questions for us?

Source and more details: <https://prepmycareer.Com/medical-receptionist-interview-questions/>